

# vets beyond borders

Position Type	Volunteer Liaison
Duration	12 Months
Responsible to	VBB Board
Main Role	Liaise between VBB volunteers, volunteer screeners, and other VBB members.
Key Task, Duties and Responsibilities	<ol style="list-style-type: none"> <li>1. Maintain continuous liaison and coordination with the volunteer screeners.</li> <li>2. Establish one-to-one contact with each new volunteer as each is accepted</li> <li>3. provide the volunteer with current, timely information with respect to current and anticipated volunteering opportunities and</li> <li>4. assist each new volunteer with the practical aspects of taking up these opportunities. (for example, point them to the bulletin boards, newsletters etc, which discuss things like accommodation, taxi drivers, common scams and pitfalls etc.).</li> <li>5. Foster/broker/facilitate communications between new volunteers and those experienced volunteers with experiences that might be of value to new volunteers.</li> </ol>
Time Commitment	Average weekly time commitment: 3 hrs
Equipment Needed	Access to a computer and internet
Skills or experience required	<ol style="list-style-type: none"> <li>1. Financial member of VBB</li> <li>2. Previous experience working on VBB programs</li> </ol>
Apply to	Please email your application letter and resume to <a href="mailto:volunteerpositions@vetsbeyondborders.org">volunteerpositions@vetsbeyondborders.org</a> .