

# vets beyond borders

Position Type	Veterinary Sub-Committee Chair
Duration	12 Months
Responsible to	VBB Board
Main Role	Chair the veterinary Sub-Committee of VBB
Key Task, Duties and Responsibilities	<ol style="list-style-type: none"> <li>1. Provide leadership and coordinate delivery of the tasks assumed by this subcommittee</li> <li>2. Moderate the SC forum</li> <li>3. Coordinate discussions and work outputs via the forum</li> <li>4. Recruit new members to the SC as and when required</li> <li>5. Hold quarterly SC meetings</li> <li>6. Communicate between the board and the SC with reports, outcomes and summaries of relevant board decisions and requests</li> </ol>
Time Commitment	Average weekly time commitment: 4 hrs
Equipment Needed	Access to a computer and internet
Skills or experience required	<ol style="list-style-type: none"> <li>1. Financial member of VBB</li> <li>2. Board member of VBB</li> <li>3. Previous experience working on VBB programs</li> </ol>
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